

KNM GOVERNMENT ARTS & SCIENCE COLLEGE
KANJIRAMKULAM, THIRUVANANTHAPURAM, KERALA, PIN:695 524

Phone: 0471-2260092

Reaccredited with B++ Grade by NAAC

www.knmgovtcollege.ac.in

Minutes of the IQAC meeting 2017-18

Time and date: 2.30-3.30 pm, 23.6.2017

Venue: Principals Chamber

Members present

- 1.Principal
- 2.Sameer .S
- 3.Dr.Rani L
- 4.Dr.Rejula P.K
- 5.Sri.Sineesh KV
- 6.Sri.Jayakumar R
- 7.Dr.Sunil John J(IQAC Co-ordinator)

Agenda

1. Discussion on NAAC 2nd cycle assessment process and the grades awarded
2. Innovative practices in academics for the academic year 2017-18
3. Conduct of the curriculum feedback survey
4. Placing proposals before DCE and RUSA on funding for extension activities
5. Any other

Decisions

1.It was decided to constitute a subcommittee under Vice Principal to prepare proposals for applying for new Post graduate and Under Graduate Programmes and to approach the DCE for initiating formalities for acquiring land to comply with the mandatory limits of land area of the colleges

2. Decision was taken to conduct Induction programme for the graduate and post graduate students and also to ensure the participation of the parents in the first session. It was also decided to start more community outreach programmes to reach out to the immediate local community. Decision was also taken to renew the INFLIBNET membership.

3.It was decided to conduct feedback survey among students and to share the feedback with the academic bodies of the University and the college council as well

4.Decision was taken to encourage all the departments, committees and cells to apply for funds from UGC,ICCSR,RUSA and Kerala State Higher Education Council

The meeting came to an end by 3.30pm

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Time and date: 3.30- 4.30pm, 17.11.2017

Venue:Principals Chamber

Members present

- 1.Principal
- 2.Sameer .S
- 3.Dr.Rani L
- 4.Dr.Jyothi S Nair
- 5.Sri.Sineesh KV
- 6.Sri.Jayakumar R
- 7.Dr.Sunil John J(IQAC Co-ordinator)

Agenda

1. Discussion and Feedback on the quality improvements programmes-induction programme, community extension programmes and updating e-resources
2. Proposal for the women students amenities centre to RUSA
3. Proposal for conduct of SASTHRAYAN-2019 to RUSA
3. Discussion of the modus operandi of the the curriculum feedback survey from all stakeholders
4. Conduct of the Seminars and Faculty Improvement programme utilising State Plan Fund
- 5.Any other

Decisions taken

1. Feedback on the induction programme for the Undergraduate students indicated that the programme had a great impact on the freshly inducted students ,so it was decided to make it a practice and to incorporate presentations by convenors of all cells, clubs and committees. It was also decided to start community extension activities to make the college a key service provider in the locality.IQAC has also decided to update the list of INFLIBNET membership by starting a drive to add all the newly inducted faculty and students
- 2.It was decided to delegate Women's Cell Convenor, Dr.Chitra S Nair to prepare a proposal for renovation of the Women's Amenity Centre , with the assistance of RUSA
- 3.Decision was taken in the meeting to prepare proposal for SASTHRAYAN-2018, A RUSA funded project for making the learning resources available at the college beneficial for the local community and the public at large
- 4.It was decided after discussion to organise national seminars and workshops using State Plan fund in emerging areas of concern like geriatric care, ethics in social research and lopsided of economic developments
- 5.The tool for survey on curriculum feedback to be executed to all the stakeholders were discussed and finalised

The meeting came to an end at 3.30pm

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Action taken report

1. Proposals for M.Com, M.A Economics and BA Malayalam and Journalism were prepared to be submitted before Planning division of Directorate of Collegiate Education
2. Induction programme was conducted for Undergraduate and Post graduate students at the college level in association with PTA
3. Feedback on Curriculum was collected from all the stakeholders and on its basis a report was prepared
4. Women Amenities Centre was renovated with RUSA fund and the work order was given to Habitat group
5. Sastrayan-2018 was conducted using RUSA fund . The exhibition organised as part of the programme was very much appreciated by the public
6. State plan funds were used for the conduct National level seminars in the college